

BID NOTICE

The City of Richwood is soliciting bids for Storm Debris Removal - Annual Contingency Contract. Specifications and detailed requirements are available at Richwood City Hall, 215 Halbert, Richwood, Texas 77531 or calling 979.265.2082.

Bids will be received until Friday, March 26, 2010 at 5:00 p.m. and will be opened Monday, March 29, 2010 at 10:00 p.m. The bids will be presented to City Council for their approval. Bids shall be sealed and clearly marked "Bid - Storm Debris Removal - Annual Contingency Contract" and submitted to:

City of Richwood
Attn: Karen Schrom, City Secretary
215 Halbert
Richwood, Texas 77531

The City of Richwood reserves the right to reject any and all bids to waive any and all technicalities and to accept any bid or part thereof which in the opinion of the City Council is the most advantageous to the City.

March 8, 2010

Subject: Invitation to bid on the following equipment, supply, and/or services

Name of bid: Storm Debris Removal - Annual Contingency Contract

This letter extends to your Firm an invitation to submit a bid to supply the City of Richwood with equipment, supplies, and/or services as indicated above. Sealed Bids will be received until Friday, March 26, 2010 at 5:00 p.m. and will be opened Monday, March 29, 2010 at 10:00 p.m. The bids will be presented to City Council for their approval. Bids shall be sealed and clearly marked "Bid - Storm Debris Removal - Annual Contingency Contract" and submitted to:

City of Richwood
Attn: Karen Schrom, City Secretary
215 Halbert
Richwood, Texas 77531

Instructions for the preparation and submission of a bid proposal are contained in the attached packet. Bids must be typed or printed in ink.

The City of Richwood has an equal opportunity purchasing policy. The city of Richwood seeks to ensure that all segments of the business community have access to supplying the goods and services needed by City programs. The City affirmatively works to encourage utilization of minority business enterprises in our procurement activities.

SERVICES

Scope of Contracted Services:

The contractor shall provide all expertise, personnel, tools, materials, equipment, transportation, supervision and all other services and facilities of any nature necessary to execute, complete and deliver the timely removal and lawful disposal of all eligible storm-generated debris (herein referred to as “debris”), including hazardous and industrial waste materials and within the time specified within this Contract. Emergency clearance, debris removal, disposal and demolition of structures will be limited to:

1. That which is determined to eliminate immediate threats to life, public health, and safety;
2. That which has been determined to eliminate immediate threats of significant damage to approved public or private property; and
3. That which is considered essential to ensure the economic recovery of the affected community to the benefit of the community at large.

These contracted services shall provide for the cost effective and efficient removal and lawful disposal of debris accumulated on all public residential and commercial properties, streets, roads, other rights-of-way and public school properties, including any other locally owned facility or site as may be directed by the City of Richwood. Contracted services will only be performed when requested and as designated by the City of Richwood.

Geographic Assignment:

The geographic boundary for work by the contractor’s crews shall be directed by the City of Richwood and will be limited to properties located within the City of Richwood’s legal boundaries.

Operation of Equipment:

The contractor shall operate all trucks, trailers and all other equipment in compliance with any/all applicable federal, state and local rules and regulations. Equipment shall be in good working condition. The contractor should use mechanical equipment to load and reasonably compact debris into trucks and trailers. All loading equipment shall be operated from the road, street or ROW using buckets and/or boom and grapple devices to collect and load debris. No equipment shall be allowed behind the curb or outside of the public ROW unless otherwise directed by the City of Richwood.

STANDARDS OF PERFORMANCE

Contractor Representative:

The contractor shall have a knowledgeable and responsible Representative report to the City of Richwood’s designated Contract Representative within 24 hours following the execution of this Contract. The Contractor Representative shall have the authority to implement all actions required to begin the performance of contracted services as set out in this proposal.

Mobilization:

When the Notice to Proceed has been received by the contractor, they will make all necessary arrangements to mobilize a minimum of 50% of the required resources within 48 hours and 100% of the required resources within 72 hours to commence and conduct the contracted services.

Time to Complete:

The contractor shall complete all directed work as set out in the Contract. A completion date will be determined once the extent of damage has been determined and a time frame will be put in place to be followed.

BID PROPOSAL

We, the undersigned, have completely read the specification for:

STORM DEBRIS REMOVAL - ANNUAL CONTINGENCY CONTRACT

\$ _____ per cubic yard loaded and hauled

\$ _____ per cubic yard hauled only

This bid price includes all equipment, labor, supervision and material as set forth in the attached specification packet and instructions. I have read and agree to comply with all these requirements.

Date: _____

BIDDER _____

ADDRESS _____

PHONE _____

Authorized Representative

Title

Authorized Signature

Date

CERTIFICATION OF AUTHORIZED REPRESENTATIVE:

I hereby certify that I possess the authority to submit a bid on behalf of the firm I represent and by my signature hereon I certify that the services/unit(s) I propose to furnish will meet or exceed every specification contained herein. Further, I agree that if my bid is accepted, I shall perform as required in these contract documents. I am aware that, once accepted by the City of Richwood, my bid becomes a binding contract in accordance with the provisions herein and that I will not be permitted to attempt enforcement of any other contract or contract provisions.

Authorized Representative