



215 Halbert
Richwood, TX 77531
979-265-2082 Office
979-265-7345 Fax

Citizen Concern Form

Name: _____
Address: _____
Phone #: _____ Date: _____

The City needs the above information to address the situation in a time manner and to allow us to respond to you regarding our findings and any actions taken.

Description of Concern:

FOR DEPARTMENT USE ONLY

Date: _____ Referred to: _____ Report Taken By: _____

Analysis/Action Proposed

Date Action Anticipated/Taken:

CITIZEN CALL BACK - Date/Time: _____ Employee: _____